

Huajun Holdings Limited (the “Company”)

華君控股有限公司(“本公司”)

SHAREHOLDERS COMMUNICATION POLICY 與股東溝通之政策

1. Purpose 目的

1.1 This Policy aims to set out the provisions with the objective of ensuring that the Company’s shareholders, both individual and institutional (collectively, “Shareholders”), and, in appropriate circumstances, the investment community at large, are provided with ready, equal and timely access to balanced and understandable information about the Company (including its financial performance, strategic goals and plans, material developments, governance and risk profile), in order to enable Shareholders to exercise their rights in an informed manner, and to allow Shareholders and the investment community to engage actively with the Company.

此政策之目的在於設立條款以確保本公司的股東，個人及機構兩者(統稱“股東”)，及，在合適的情況下，普遍投資社群，獲提供以即時、平等和及時的平衡及可理解的公司資訊(包括其財務表現，策略目標及計劃，重大發展，管治及風險概況)作使用為目的，以確保股東在知情下行使其權利，及容許股東及投資社群活躍地與本公司接合。

1.2 For the purpose of this Policy, references to the investment community is intended to include the Company’s potential investors as well as analysts reporting and analyzing the Company’s performance.

就此政策之目的，投資社群之參照乃意指包括本公司之潛在投資者，以及報告及分析本公司表現之分析員。

2. General Policy 一般政策

2.1 The Board shall maintain an on-going dialogue with Shareholders and the investment community, and will regularly review this Policy to ensure its effectiveness.

董事會將維持與股東及投資社群繼續的對話，並將定期回顧此政策以確保其有效性。

2.2 Information shall be communicated to Shareholders and the investment community mainly through the Company’s financial reports (interim and annual reports), annual general meetings and other general meetings that may be convened, as well as by making available all the disclosures submitted to The

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SHAREHOLDERS COMMUNICATION POLICY 與股東溝通之政策

Stock Exchange of Hong Kong Limited (“SEHK”) and its corporate communications and other corporate publications on websites of both the Company and the Hong Kong Exchanges and Clearing Limited (“HKEx”). 資訊將透過本公司財務報表(中期報告及年報)，股東周年大會及或召集之其他大會與股東及投資社群作溝通，及讓所有呈交予香港聯合交易所有限公司(“聯交所”)之披露及其公司通信和其他公司刊物於本公司及香港交易及結算所有限公司(“港交所”)之網頁供使用。

2.3 Effective and timely dissemination of information to Shareholders and the investment community shall be ensured by the Company at all times. Any question regarding this Policy shall be directed to the Company Secretary.

本公司將全時確保有效及及時發佈資訊予股東及投資社群。有關此政策之任何問題，請與公司秘書聯絡。

3. Communication Strategies 溝通策略

Shareholders’ enquiries 股東之垂詢

3.1 Shareholders should direct their questions about their shareholdings to the Company’s Registrar.

股東可將有關其股權之問題向本公司之股份過戶登記分處垂詢。

3.2 Shareholders and the investment community may at any time make a request for the Company’s information to the extent such information is publicly available.

股東及投資社群可隨時提出要求以提取公司資訊(限以作公開使用之資訊)。

3.3 Shareholders and the investment community shall be provided with designated contacts, email addresses and enquiry lines of HKEx in order to enable them to make any query in respect of the Company.

股東及投資社群將提供特定之聯絡，電郵地址及港交所之查詢線路以讓他們能查詢有關本公司之任何問題。

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華君控股有限公司(“本公司”)

SHAREHOLDERS COMMUNICATION POLICY 與股東溝通之政策

Corporate Communication 公司通信

3.4 Corporate communication will be provided to Shareholders in plain language and in both English and Chinese versions to facilitate Shareholders’ understanding. Shareholders have the right to choose the language (either English or Chinese) or means of receipt of the corporate communications (in hard copy or through electronic means).

公司通信將以簡單語言並以中英文版本提供予股東以幫助股東之理解。股東有權選擇語言(英文或中文)或收取公司通信之方式(列印稿或電子版本)。

3.5 Shareholders are encouraged to provide, amongst other things, in particular, their email addresses to the Company in order to facilitate timely and effective communications.

鼓勵股東提供，在其他項目以外，特別是，其電郵地址予本公司以方便及時及有效之通信。

Corporate Website 公司網址

3.6 A dedicated Investor Relations section is available on the Company’s website www.huajunholdings.com. Information on the Company’s website is updated on a regular basis.

一投資者關係專用分部在本公司之網頁 www.huajunholdings.com 可供使用。本公司網頁中的資訊將定期更新。

3.7 Information released by the Company to SEHK is also posted on the Company’s website immediately thereafter. Such information includes financial statements, results announcements, circulars and notices of general meetings and associated explanatory documents etc.

本公司向聯交所發佈之資訊將隨後立時刊登於本公司之網頁。此等資訊包括財務報表，業績公佈，通函及大會通告並關聯的解釋文件等。

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華君控股有限公司(“本公司”)

SHAREHOLDERS COMMUNICATION POLICY 與股東溝通之政策

3.8 All presentation materials provided in conjunction with the Company’s annual general meeting and results announcement each year will be made available on the Company’s website as soon as practicable after their release.

所有在本公司每年之股東周年大會及業績公佈中所並用之發佈物資將在其公佈後一可行的情況下於本公司之網頁中供使用。

3.9 All press releases, newsletters, market consultations and submissions etc issued by the Company or its subsidiaries will be made available on the Company’s website.

由本公司或其子公司所發行之所有新聞發佈，通訊，市場諮詢及呈報等將於本公司之網頁中供使用。

3.10 Speeches and presentations delivered by the Company’s Chairman, Chief Executive Officer and senior executives will be made available on the Company’s website.

本公司主席，行政總裁及高層之演講及發佈將於本公司之網頁中供使用。

Shareholders’ Meetings 股東會議

3.11 Shareholders are encouraged to participate in general meetings or to appoint proxies to attend and vote at meetings for and on their behalf if they are unable to attend the meetings.

鼓勵股東參與大會或如他們未能出席大會，委任代表代表其於大會上出席及投票。

3.12 Appropriate arrangements for the annual general meetings shall be in place to encourage Shareholders’ participation.

股東周年大會將有合適的安排以鼓勵股東之參與。

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SHAREHOLDERS COMMUNICATION POLICY 與股東溝通之政策

3.13 The process of the Company’s general meeting will be monitored and reviewed on a regular basis, and, if necessary, changes will be made to ensure that Shareholders’ needs are best served.

公司大會之過程將受監督及定期回顧，及，如有必要，將更改以確實股東之需要得到最有利的顧及。

3.14 Board members, in particular, either the chairmen or deputy chairmen of Board committees or their delegates, appropriate management executives and external auditors will attend annual general meetings to answer Shareholders’ questions.

董事會成員，特別是，委員會主席或副主席或其代表，合適之管理人員及外部審計師將出席股東周年大會以回答股東之提問。

3.15 Shareholders are encouraged to attend shareholders’ activities organised by the Company, where information about the Company, including its latest strategic plan, products and services etc will be communicated.

鼓勵股東參與本公司舉辦之股東活動，其中有關公司之資訊，包括其最新之策略計劃，產品及服務將會傳達。

Investment Market Communications 投資市場之溝通

3.16 The Company’s Directors and employees who have contacts or dialogues with investors, analysts, media or other interested outside parties are required to comply with the disclosure obligations and requirements under the relevant statutory rules and regulations.

本公司之董事及員工其與投資者、分析員、媒體或其他有興趣之外來方有接觸及對話，均需遵守有關法定條文及規例下之披露責任及要求。